GOLDSTONE
SOFTWARE ENGINEERING INSTITUTE

Course Book for Prospective Students - Year 2025

NQA ACCREDITED COURSES 2025	Mode of Study [PT - Part-time, FT - Full-Time, DL - Distance, OL - Online]	Duration Minimum (Min), Maximum (Max)	FEES Note: Foreign students should pay at least 75% of the total course fee			
			Paying Cash	Total Course fee	Registration Fee	Monthly Installment
ENGINEERING COURSES – DIPLOMA						
Diploma in Software Engineering (Level 5)	FT,PT	1 Year	14,155	14,300	1,800	1,430x10
IT COURSES – CERTIFICATE						
Certificate in Information Technology (Level 4)	FT,PT,DL,OL	1 Year	11,970	12,000	1,800	1,200x10
IT COURSES – DIPLOMA						
Diploma in Information Technology (Level 5)	FT,PT,DL,OL	1 Year	14,155	14,300	1,800	1,430x10
BUSINESS AND COMMERCE COURSES – CERTIFICATE						
Certificate in Business Administration and Management (Level 4)	FT,PT,DL,OL	1 Year	10,830	11,400	1,800	1,140x10
Certificate in Human Resources Management (Level 4)	FT,PT,DL,OL	1 Year	10,830	11,400	1,800	1,140x10
BUSINESS AND COMMERCE COURSES – DIPLOMA						
Diploma in Business Administration and Management (Level 5)	FT,PT,DL,OL	1 Year	14,155	14,300	1,800	1,430x10
Diploma in Human Resources Management (Level 5)	FT,PT,DL,OL	1 Year	14,155	14,300	1,800	1,430x10

LANGUAGES SHORT COURSES			
English: Beginner	FT,PT,DL,OL	3 Months	3,000
English :Intermediate	FT,PT,DL,OL	3 Months	3,000
English: Advanced	FT,PT,DL,OL	3 Months	3,000
Russian: Beginner	FT,PT,DL,OL	3 Months	3,000
Russian: Intermediate	FT,PT,DL,OL	3 Months	3,000
Russian: Advanced	FT,PT,DL,OL	3 Months	3,000
Afrikaans: Beginner	FT,PT,DL,OL	3 Months	3,000
Afrikaans: Intermediate	FT,PT,DL,OL	3 Months	3,000
Afrikaans: Advanced	FT,PT,DL,OL	3 Months	3,000

IT SHORT COURSES

A+ PC Technician	FT,PT,DL,OL	4 Months	5,500
N+ Networking CompTia	FT,PT,DL,OL	4 Months	5,500
Cisco CCNA1–4	FT,PT,DL,OL	4 Months	8,000
MCITP Windows 7 Enterprise	FT,PT,DL,OL	3 Months	4,600
MCITP SQL Server – Active Directory	FT,PT,DL,OL	4 Months	5,500
MCITP – Desk Virtualization	FT,PT,DL,OL	4 Months	5,500
Oracle Developer 10g	FT,PT	6 Months	9,200
Java Programming SE7	FT,PT,DL,OL	6 Months	9,200
Cloud Computing – MCPD Azure technology, tablets and mobile phones	FT,PT	8 Months	12,400
ICDL/IC3	FT,PT,DL,OL	4 Months	4,000
E-Commerce	FT,PT,DL,OL	4 Months	6,000
Specialized training for kids	FT,PT	3 Months	2,500
Short courses in any programming Language	FT,PT	6 Months	7,420
Graphic Design and Digital Publishing	FT,PT,DL,OL	3 Months	4,800
SQL Server	FT,PT,DL,OL	2 Months	5,000
Maya	FT,PT	3 Months	3,700
Computer Literacy: Beginner	FT,PT,DL,OL	3 Months	3,550
Computer Literacy: Intermediate	FT,PT,DL,OL	3 Months	3,550
Computer Literacy: Advanced	FT,PT,DL,OL	3 Months	3,550

Note: The Goldstone foundation course will be completed by everyone who does not meet the minimum entry requirements.

SUBJECTS	MODE OF STUDY	DURATION	PAYING CASH	FULL AMOUNT	DEPOSIT	MONTHLY INSTALLMENT
• English I • Basic Mathematics • Basic Computer Skills • Basic Accounting Principles	FT,PT,DL,OL	4 Months	6,460	6,800	2,000	1,200x4

ADMISSION FOR CERTIFICATE LEVEL 4:

Entry requirements are Grade 11/12 with 20 Points in 6 subjects including an F symbol in
English. Candidates with fewer points than the above may have to do the Goldstone Foundation course first before being enrolled. Mature Age Entry – 23 years. If the candidate does not meet any of the above-mentioned requirements, the Executive Committee or the Managing Director may interview the candidate for admission. Prior learning may be considered in this case.

ADMISSION FOR DIPLOMA IN SOFTWARE ENGINEERING (LEVEL 5):

Possession grade 11 or Grade 12 with 22 points minimum and F in English or a Certificate LEVEL 4 or equivalent from an accredited institution or Mature age entry - 23 years. If the candidate does not meet any of the above-mentioned requirements, the Executive Committee or the Managing Director may interview the candidate for admission. Prior learning may be considered in this case.

ADMISSION FOR DIPLOMA LEVEL 5:

Possession of a certificate LEVEL 4 or equivalent from an accredited institution.

ADMISSION FOR DIPLOMA LEVEL 6:

Candidates should be in possession of a diploma LEVEL 5 or equivalent. If the candidate does not meet any of the above-mentioned requirements, the Executive Committee or the Managing Director may interview the candidate for admission. Prior learning may be considered in this case.

ADMISSION FOR DIPLOMA IN PC ENGINEERING (LEVEL 6):

Possession grade 11 or Grade 12 with 22 points minimum and F in English or a Diploma LEVEL 5 or equivalent from an accredited institution or Mature age entry - 23 years. If the candidate does not meet any of the above-mentioned requirements, the Executive Committee or the Managing Director may interview the candidate for admission. Prior learning may be considered in this case.

ADMISSION FOR DEGREE LEVEL 7:

Possession grade 11 or Grade 12 with 25 points minimum in 5 subjects and an E in English or a Diploma LEVEL 6 or equivalent from an accredited institution or mature age entry - 23 years. If the candidate does not meet any of the above-mentioned requirements, the Executive Committee or the Managing Director may interview the candidate for admission. Prior learning may be considered in this case.

IMPORTANT

i. Registration fee T-shirt included (Non-refundable): **N$1,800.00** (subject to change).

ii. Late Registration fee (Non-refundable): **N$2,000.00** (subject to change).

iii. Application form fee (Non-refundable): **N$200.00** (subject to change).

iv. Student Card fee (Non-refundable): **N$100.00** (subject to change).

v. Payment terms are cash or installment plan.

vi. Foreign students should pay at least 75% of the course fees.

vii. A 5% discount on tuition fees will be granted if fees are paid in full. However discount is calculated on tuition fees

viii. only and it may vary.

ix. The course fee will be increasing every year by an amount between 10% to15%.

x. Students are only Allowed to attend classes after paying deposit (if required), and all prices are in N$

xi. Tuition fees are paid for course and do not take consideration of time.

xii. Tuition fees do not include textbooks or projects and practical fees

xiii. **Refund Policy**

    a) Registration fee, student card fee and application form fee are non-refundable.

    b) Tuition Fee will be refunded in proportion of the time passed before cancellation. For more information see our refund policy on www.goldstone.com.na/policies.php?refunnds.

    c) Students not admitted for a course will get 100% refund excluding application form fees.

    d) Students not registered for a course which cannot be offered due to circumstances (e.g. student numbers not enough/adequate) will get 100% refund.

    e) No refunds on fees for foreign students.

xiv. The institute reserves the right to change fees guide at any time without notice

xv. **Interest on overdue accounts**

    a) 15% annual interest will be charged on all tuition accounts.

    b) Monthly payment received after the 5th of each month will attract a late fee charge of 10% added to monthly payment.

xvi. Please note that GOLDSTONE does not offer any financial assistance in the form of loans and/or bursaries.

xvii. All students will be provided with a Student Handbook and other policies that affect students upon registration and payment of tuition fees deposit.

xviii. Notwithstanding the fact that all the information contained herein has been compiled as accurately as possible, councils, board of Goldstone Software Engineering Institute accept no responsibility for any errors that may occur.

METHOD OF PAYMENT

PERSONALLY AT	BANK DEPOSIT	
Administration Office Goldstone Software Engineering Institute Erf 4206/ no 7, Sauerbruch Street, Windhoek West, Namibia	**Bank** **Account Name** **Account No** **Branch** **Branch Code**	:Bank Windhoek :Goldstone Software Engineering Institute :8003546576 :Capricorn :486-372

On the deposit slip, please indicate;

Reference: Please indicate the Name and Surname of the Student e.g. Tom Smith plus Student Number Send Proof of deposit to address below:

The Registrar
Goldstone Software Engineering Institute
P. O. Box 26042
Windhoek
Namibia

Or deliver to the physical address below or Email

Main Campus
Physical Location: House 7, Sauerbruch street, Windhoek west

Contact us:

Office
Telephone: (+264) 61-234186

Mobiles: (+264) 81-635 485 1
Website: www.goldstone.com.na
E-mail: admission@goldstone.com.na